



**FREEPORT AREA SCHOOL DISTRICT**  
**Freeport, Pennsylvania**

**BOARD OF SCHOOL DIRECTORS**  
**REGULAR MEETING AGENDA**

**Wednesday, February 14, 2024, at 7:00 pm**

**1. CALL TO ORDER BY THE BOARD PRESIDENT**

a. Roll Call:

Christine F. Davies	Dino A. DiGiacobbe
John K. Haven	Michael J. Huth
Sylvia R. Maxwell	Gary L. Risch, Jr.
Daniel Ritter	Gregory Selinger
Melanie A. Zembrzusi	

*Student School Board Members:*

Madalin E. Burnheimer	Sylvia A. Crytzer
Kodi E. Esau	Aven J. Heavner
Anne V. Lindsay	Emma G. Michelini

b. Pledge of Allegiance

c. Welcome to the Public

***Meeting participants are reminded to please silence their mobile devices.***

*Public Comment*

*Comments from the public on any agenda items will be presented at this time under the direction of the Board President. Board Policy No. 903 provides that individual public comment shall not exceed five (5) minutes and the portion of the meeting during which the public is invited to speak shall not exceed 30 minutes. Completed Public Participation forms will be collected as required by Policy 903.*

*Attachment***2. REPORTS**

- a. Minutes of the Regular Meeting held on January 17, 2024 Tab A
- b. Secretary's Meeting Report Tab B
- c. Kim Turnley, Mark C. Turnley CPA (February 7)  
June 30, 2023 Year-End Audit Review Tab C
- d. Administration Report
  - Pennsylvania Association of Rural and Small Schools
- e. President's Report
- f. Lenape Technical School Report
- g. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report
- h. Committees Report
- i. Legislative Report
- j. Freeport Area School District Foundation Report
- k. Student School Board Members Report

**3. PERSONNEL**

- a. Action on accepting the attached retirement resignation of Peter G. Schell, Teacher, effective June 1, 2024. Tab D
- b. [Action on approving the request of Employee No. 3043 for Family and Medical Leave Act \(FMLA\) Leave.](#)
- c. Action on approving the request of Employee No. 3479 for Family and Medical Leave Act (FMLA) Leave.
- d. Action on approving the request of Employee No. 4098 for Family and Medical Leave Act (FMLA) Leave.
- e. Action on approving the request of Employee No. 2163 for Family and Medical Leave Act (FMLA) Leave.

*Attachment*

- f. Action on approving the employment of [Erin L. Joyce](#) as an Educational Assistant for the 2023-2024 school year, at an hourly wage rate of \$14.00, effective February 15, 2024, and contingent on satisfactory completion of all pre-employment requirements.
- g. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's 2023-2024 Athletics Programs, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements (additions for approval listed below).

Tab E

Benjamin A. Edwards, Volunteer Boys Lacrosse Coach  
R. Matthew Hanak II, Volunteer Boys Lacrosse Coach  
Braden K. Heilman, Volunteer Assistant Baseball Coach  
Raymond J. Micelli, Volunteer Boys Lacrosse Coach  
Joseph V. Panuccio, Volunteer Assistant Baseball Coach  
[Carly L. Reed, Assistant Track Coach – Middle School - \\$1,711](#)  
Devin J. Wolford, Volunteer Head Boys Lacrosse Coach

#### **4. CURRICULUM AND TECHNOLOGY**

- a. Action on the adoption of the High School Programs of Study for the 2024-2025 school year, as provided on the attachment and subject to change at Administration's discretion.
- b. Action on the adoption of the Middle School Programs of Study for the 2024-2025 school year, as provided on the attachment and subject to change at Administration's discretion.

Tab FTab G

*Attachment***5. ATHLETICS AND ACTIVITIES**

- a. Action on approving a High School student field trip to the Pennsylvania Music Educators Association (PMEA) Region II Honors Band Festival in Meadville, Pennsylvania, from February 22-24, 2024, at a cost to the District of \$1,551.63 plus the cost of one substitute teacher for two days. Tab H
- b. Action on approving a High School student field trip to the PMEA Region II Chorus Festival in Oil City, Pennsylvania, from March 7-9, 2024, at a cost to the District of \$805.08 plus the cost of one substitute teacher for two days. Tab I

**6. POLICY**

- a. Action on approving the adoption of the attached revised School Board Policy No. 200 (Enrollment of Students). Tab J
- b. Action on approving the adoption of the attached revised School Board Policy No. 202 (Eligibility of Nonresident Students). Tab K
- c. Action on approving the adoption of the attached revised School Board Policy No. 217 (Graduation). Tab L
- d. Action on approving the final adoption of the attached new School Board Policy No. 254 (Educational Opportunity for Military Children). Tab M
- e. Action on approving the adoption of the attached revised attachment (Procurement) to School Board Policy No. 626 (Federal Fiscal Compliance). Tab N
- f. Action on approving the adoption of the attached revised School Board Policy No. 810 (Transportation). Tab O

*Attachment***7. OTHER BUSINESS**

- a. Action on approving Dino A. DiGiacobbe as Board representative on the Armstrong Indiana (ARIN) Intermediate Unit board for a 1 ½-year term expiring June 30, 2025.
- b. Action on approving the proposed budget of the Armstrong Indiana (ARIN) Intermediate Unit for the fiscal year July 1, 2024 to June 30, 2025, as presented on the attachment. Tab P
- c. Action on approving the District's continuing participation in ARIN's Pregnant and Parenting Teens Program, at an estimated cost of \$900 in matching funds. Tab Q
- d. Action on approving the attached final payment application from Fred L. Burns, Inc. (Contract No. 1 – General Construction) for the High School Renovations Project. Tab R
- e. Action on approving the attached final payment application from Hunt Valley Environmental, LLC (Contract No. 4 – Asbestos Abatement) for the High School Renovations Project. Tab S
- f. Action on approving the attached Planned Service Agreement with Johnson Controls Fire Protection LP, for fire alarm system maintenance services, from March 1, 2024, through February 28, 2025, at a cost of \$6,250. Tab T
- g. Action on approving the attached Software License, Maintenance and Services Agreement with N. Harris Computer Corporation, for licensing of its SmartFusion solution and maintenance and support services for a term beginning July 1, 2024, and ending June 30, 2027, at a cost of \$64,137. Tab U
- h. Action on approving the attached Hosting Service Agreement with N. Harris Computer Corporation, for hosting services to be provided from July 1, 2024, through June 30, 2027, at a cost of \$16,332. Tab V

- Attachment*
- i. Action on approving the request of the Buffalo Elementary School PTO to move forward with planning, designing, and information-gathering in connection with upgrades to the Buffalo Elementary School playground. Tab W
  - j. Action on accepting the donation from MetPlas Inc. of UHMW plastic valued at approximately \$1,500, for use in the Freeport Area High School Technology Education program. Tab X
  - k. Action on accepting a donation of \$100 from The Hallman Agency for the District's April 27, 2024 Autism Conference. Tab Y
  - l. Action on approving the 2024-2025 District Calendar as provided on the attachment. Tab Z
  - m. Action on approving a Stipulated Adjudication for Student F, as recommended by Administration.
  - n. Action on approving a Stipulated Adjudication for Student G, as recommended by Administration.

## **8. FINANCE**

### Finance Report

[Tab AA](#)

- a. Action on approving the January financial reports as listed:

[Tab BB](#)

- General Fund Reports
- Capital Projects Fund Reports
- Debt Service Fund Reports
- Food Service Fund Reports
- Athletics Reports
- Slivan Scholarship Fund Report
- Student Activity Fund Reports
- Investment Report
- Treasurer's Report
- Grants and Donations Report

*Attachment*

- b. Action on approving January payments in the amount of \$3,615,295.20 as listed:

Tab CC

General Fund Payments	\$1,082,898.93
Athletic Payments	\$6,645.00
Capital Projects Fund Payments	\$13,981.11
Debt Service Fund Payments	\$2,472,282.93
Food Service Fund Payments	\$39,487.23

- c. Action on approving the attached list of budgetary transfers.

Tab DD

- d. Action on accepting the District's Financial Statements and Audit Report for the year ended June 30, 2023, in substantially the form attached.

Tab C

## 9. **NEXT MEETINGS**

### **Committee Meeting**

– Wednesday, March 6, 2024, at 7:00 pm

### **Regular Meeting**

– Wednesday, March 13, 2024, at 7:00 pm

### Concerns or Comments from Board Members

### Concerns or Comments from the Public

*Comments from the public on any non-agenda items will be presented at this time under the direction of the Board President. Completed Public Participation forms will be collected as required by Board Policy 903.*

## 10. **ADJOURNMENT**